

AUDIT COMMITTEE	AGENDA ITEM NO. 4
4 FEBRUARY 2013	PUBLIC REPORT

Cabinet Member(s) responsible:	Councillor Seaton for Resources	
Contact Officer(s):	Kevin Dawson, Group Manager - Construction, Compliance & Resilience	Tel. 453464

RISK MANAGEMENT AND BUSINESS CONTINUITY

RECOMMENDATIONS	
FROM : Kevin Dawson, Group Manager – Construction, Compliance & Resilience	Deadline date : N/A
Audit Committee is recommended to:	
1. Consider and note the content of this report	

1. ORIGIN OF REPORT

- 1.1 This report is submitted to the Audit Committee as a routine planned report on risk management and business continuity.

2. PURPOSE AND REASON FOR REPORT

- 2.1 The purpose of this report is to provide an update to the Committee on the revised Council’s Risk Management Strategy and Business Continuity Policy under its terms of reference 2.2.14 effective development and operation of risk management

3. TIMESCALE

Is this a Major Policy Item/Statutory Plan?	NO	If Yes, date for relevant Cabinet Meeting	N/A
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4. RISK MANAGEMENT REVIEW

- 4.1 The Corporate Strategic Risk Register has now been reviewed by CMT at a workshop held on 8 January 2013. A revised version is now out for review by CMT members and comments have been requested by end of January. It is currently anticipated that a revised copy of the Strategic Risk Register will be approved by CMT during February 2013 and be subjected to challenge and review on a quarterly basis from March 2013 onwards
- 4.2 Upon adoption of the revised Corporate Strategic Risk Register work will commence on assessing and challenging current Departmental Risk Registers to ensure potential risks are identified and adequately managed.
- 4.3 CMT has now approved the Business Continuity Policy previously considered by this committee on 5 November 2013.

- 4.3 The operational risk assessment process has assisted the review and update of current business continuity plans. It is also providing a useful profile of areas of high risk, which can be escalated to the strategic registers where necessary.
- 4.4 Key on going issues for 2013/14:
- Completion of operational risk profile;
 - Continuation of review and revision of Service and Corporate BC plans;
 - Quarterly review of Strategic (corporate) risk register by CMT;
 - Coordination of Strategic and Departmental risk registers;
 - Regular risk “conversations” within and between services at all levels;
 - Updates on Insite, web and E-Learning; and
 - Strategic issues e.g. introducing and embedding RM/BCM into procurement processes, induction briefings and business plans.
 - Delivering training aimed at ensuring members understand the risk management process and expectations upon officers – a training session is to be delivered on 28 March to members of the All Party Policy Committee.

5 ANTICIPATED OUTCOMES

- 5.1 Audit Committee note and comment on the contents of this report.

6 REASONS FOR RECOMMENDATIONS

- 6.1 Risk management is a key component of the Council’s Corporate Governance Framework which will take time to review and embed effectively.

7 ALTERNATIVE OPTIONS CONSIDERED

- 7.1 None

8 IMPLICATIONS

- 8.1 The identification of risks and the proper management of those risks will ensure that:
- The Council’s environmental policies and ambitions can be met; the Council is able to mitigate against potential financial losses, litigation claims and reputational damage; the Council is able to effectively deliver the strategic priorities.

9 BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985)

- 9.1 Peterborough City Council Risk Management and Business Continuity Policies 2012/13